



coTMdocuments

coTMdocuments - a professional management system

Facing the future mankind is confronted with a variety of demanding challenges. Adding value today requires creativity, knowledge and insights to master the problems of today and tomorrow.

With our products and services we hope to contribute to your success. C.O.S expertise in the area of information and quality management technology can help to design and set up the appropriate infrastructure in your organisation.

- Web-based management system
- Efficient workflow and segregation of duties
- Automated content distribution by group, distribution list or scope by dynamic notification engine
- Even complex organisational structures can be modelled easily
- Process oriented navigation
- Flexible reporting
- Comfortable access through any Web-Browser or mobile device
- Embedded usage of Microsoft Office package
- Hardly any software maintenance

Professional processes for a modern quality management

A solid and controlled information basis is the prerequisite to master today's requirements on corporate governance on the one hand and the challenges of managing product- and service quality on the other.

co_documents structures and accelerates your business processes. Target oriented steering of content with a unique 4-level notification engine avoids spam and keeps your organisation informed according to the need. Superfluous and unproductive streams of communication are avoided – the desired exchange of information runs controlled and efficient.

The reliable workflows of co_documents are a key component of the internal control system. Roles based access rights help to implement a segregation of duties of authors, reviewers and approvers.

All parts of the organisation (departments, legal units, locations, positions, cost/profit centers, business units) receive the information packages relevant for them. The application keeps an audit trail of all changes and information routing and thereby supports an audit- and certification procedures (such as ISO 9001, GMP, IFS, or FDA).



Please contact us:

C.O.S Collaboration Online Systems

S.A.R.L

11, Rue de Luxembourg
L-6750 Grevenmacher

C.O.S Enterprise Management Solutions Deutschland GmbH

Mühlenwinkel 7
D-47665 Sonsbeck

Tel.-DE: +49 (0)2838 - 562 869 - 1

Tel.-LU: +352 - 424 712 - 0

Fax: +49 (0)2838 - 562 869 - 9

E-Mail: Info@cos.lu

www.cos.lu